



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	RAMASHRAY BALESHWAR COLLEGE
Name of the head of the Institution	Prof. (Dr.) Anand Mohan Jha
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09431425273
Mobile no.	9431406140
Registered Email	rbcaldalsin@gmail.com
Alternate Email	iqacrbc@gmail.com
Address	Ramashray baleshwar College, Dalsingsarai (A Constituent College of Lalit Narayan Mithila University, Darbhanga) Samastipur, Bihar -848114
City/Town	Samastipur
State/UT	Bihar

Pincode	848114																								
2. Institutional Status																									
Affiliated / Constituent	Constituent																								
Type of Institution	Co-education																								
Location	Semi-urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr. Sanjay Jha																								
Phone no/Alternate Phone no.	09431406140																								
Mobile no.	7488013378																								
Registered Email	iqacrbcb@gmail.com																								
Alternate Email	sanjayjharbcb@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://www.rbcollege.ac.in/aqar/																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.rbcollege.ac.in/category/new-s-notices/																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>60</td> <td>2005</td> <td>28-Feb-2005</td> <td>28-Feb-2010</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.19</td> <td>2016</td> <td>19-Feb-2016</td> <td>19-Aug-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C	60	2005	28-Feb-2005	28-Feb-2010	2	B	2.19	2016	19-Feb-2016	19-Aug-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
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1	C	60	2005	28-Feb-2005	28-Feb-2010																				
2	B	2.19	2016	19-Feb-2016	19-Aug-2021																				
6. Date of Establishment of IQAC	05-Jul-2012																								
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Enrichment of Research Culture	31-Jan-2019 1	13
Interactive Workshop for Non-Teaching Staff	18-Dec-2018 1	9
Interactive Workshop for faculties	12-Dec-2018 1	13
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Preparation of Annual Quality Assurance Report (AQAR)

Moving teaching learning and all academics activities on online platforms

Development of questionnaire for online student satisfaction survey (SSS) and feedback from various stakeholders for curriculum design and development

Enrichment of quality research culture through outcome based events

Support and develop infrastructure for green clean campus and green energy initiative

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Publications	Published research papers in UGC Approved journal
Conduction of Seminars	Several Departments conducted National seminars
All the departments will send proposals to state govt. MHRD, RUSA and other funding agencies to get funding for up gradation of information and Lab facilities	LNMU has provided funds for purchase of equipments
NCC Activity	A Programme on Swachh Bharat Mission is conducted on Gandhi Jayanti
NSS camp	NSS camp was conducted at Chandapur village near Sadasivpet town. Several programmes were conducted during NSS camp. Voter awareness campaign was conducted at the village.

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

30-Sep-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Academics module : This module contains the students attendance where subject teacher adds attendance of student for his/her lecture and can maintain the

record of attendance of his/her theory class or practical, also assignment can be assigned to group of student's or whole class by the subject teacher, class teacher's can take monthly attendance report of class and can send SMS to parents who have less attendance for that particular month. Counseling batch information of 20 students per batch is there and many more submodules are available under this. 2. Student section: This module has academic year wise class lists, alumni list, and student's profile etc 3. Library: This gives information about due books, books transactions details and library feedback where everyone can give feedback for library. 4. Admissions: here we can configure application for new admissions, and this we can float on our College website, after which student can apply online with some application fees and the process of admission starts thereafter, creation of merit list and allocation of branch merit wise is done through this module. 5. Communication: Through this SMS, Emails can sent to the student's parents, other staff members of college and to those to whom to communicate. 6. Alumni: All alumni data and information is available in this module. 7. Placements : company registration student registration for placement can be done through this module, 8. Hostel: Hostel wise student list and details of hostels. 9. Examination Result: university result of students can be stored and sent through SMS to parent's in this module.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the commencement of the Academic year, the Academic calendar is prepared by the Committee organized for the said purpose. At the beginning of the Academic year, the teachers prepare the teaching plan of their respective subjects. The teaching plan is verified by the Head of the Department. There is sufficient flexibility in the teaching plan, so as to adopt the changes if any. The evaluation of the students is carried out periodically as per the norms of the Lalit Narayan Mithila University, Darbhanga. The college ensures effective curriculum delivery through its consistent efforts; the college undertakes to prepare the Academic calendar at the commencement of the Academic year. The

teachers prepare their individual Academic and Teaching plan which is included in the Academic calendar. The college teachers follow the teaching plan in the schedule of their working hours. The syllabus is already divided in the number of hours in which each teacher is supposed to engage. The periodic tutorial / class test / examination are conducted in order to assess the understanding of the students. The examination results are reviewed and the weaker students are taught again. Teachers take best of their efforts to ensure quality and to enhance academic growth. The college teachers use PPT for elaborating principle concepts in the technique and discussion. The compliance of the curriculum is communicated to the Principal through the Head of the Department and at the end of term or year the performance of the students is verified by examination and their feedback. Practical, theoretical and oral examinations are conducted to judge the understanding of the students. The examination pattern is strictly followed by the college. The transparency in examination is followed by the college. The curriculum compliance is integral to responsibilities of the staff which is completely achieved by the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NA	NA	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	History, Political Science, Psychology, Economics	01/07/2011
BSc	Physics, Mathematics, Chemistry, Botany, Zoology	01/07/1972
BA	History, Hindi, English, Urdu, Geography, Political Science, Philosophy, Economics, Psychology	01/08/1960
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	History, Political Science, Psychology, Economics	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Physics	20
BSc	Chemistry	20
MA	History	90
MA	Political Science	25
MA	Psychology	25
MA	Economics	25
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The TAQ taken by students of all programmes is given to each teacher by the Principal after being collated, statistically analyzed and tabulated, clarifying, if need be, for quality enhancement in teaching methodology. Observations on general trends are also made. A self-appraisal is prepared by each teacher. The Principal intervenes and addresses possible areas of improvement. It also evaluates these with each teacher, motivating her/him to look at specific areas where growth is needed. Efforts are made to motivate parents to process feedback forms on the College. An annual feedback - 'Looking Back To Look Forward' is done with the teachers. Similarly a feedback is done with the out-going Student Council before they leave college.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Physics, Mathematics, Chemistry, Botany, Zoology	904	1331	672
BA	Hindi, English, Urdu,	2361	3013	1622

	Philosophy, Psychology, Economics, History, Political Science, Geography			
MA	Political Science	120	55	23
MA	Psychology	120	98	55
MA	Economics	120	95	43
MA	History	120	150	95
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2294	216	11	0	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	11	52	2	1	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. The faculty challenges the students to higher level of learning, use active form of learning. Prompt and immediate feedback is given. There is a structured sequence of different learning activities. The Participants are assessed without bias. The aim is to build relationships, Identify strengths and gaps, give them responsive modeling, appropriate feedback and remedial measures. Faculties are allotted approx 200 students each. The students will continue to be the preceptor till they pass out. The students of the repeater batches are personally looked after by the HODs of the respective phases. The members of the co-ordination committee will meet biannually. The Mentorship Program will be reviewed by the College Principal in the academic audit. The Program identifies the student's problem and gives solution the difficulties of the students in their academic progression are identified. They are given moral and psychological support which is conducive for environment friendly atmosphere for learning. Mentoring --the mentor is done through various programs so that the mentor imbibes Skills like attending, listening, observing, calling by name, speaking, responding, exploring, giving, problem solving, evaluating, planning, challenging and confronting. The teacher often tells important information whereas the Mentor provides the opportunity for discovering the information. The teacher asks the students to read a book and then evaluates whereas Mentor discusses how the book changed one's life. A teacher is a Educator where as Mentor inspires the student for self education. Teacher follows the syllabi whereas the Mentor adopts some fashion when they interact. The teacher has a time frame for each student whereas the Mentor has no limitation of time. The teacher imparts the same information to each student equally whereas the Mentor observes each student, makes individualized suggestion based on their needs, passions, or skill levels.

Mentorship Program Diary is maintained in all Departments. The Diary has a record of personal details regarding the student, parent contact details. Data regarding Attendance both Theory and Practical, Academics, Examinations – Theory, Practical, Model, University and remarks are all incorporated. Data regarding the Mentee health, Social issues and Action taken by the Mentor is recorded for subsequent follow up. The Mentor Mentee Program is an innovative program from the start of the journey as a student till the Mentee graduates to become the “Future of Tomorrow” .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2510	11	1:228

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
39	11	28	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Professor Sanjay Jha	Professor	Yes
2018	Dr. Sanjeev Kumar Sah	Professor	Best Paper Presentation Award by Poddar Publication
2018	Dr. Dheeraj Kumar Pandey	Assistant Professor	Best Paper Presentation Award by Department of Physics, University of Allahabad, Allahabad, Uttar Pradesh
2019	Dr. Apoorv Sarsawat	Assistant Professor	Best Paper Presentation Award by Department of Physics, University of Allahabad, Allahabad, Uttar Pradesh

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	YEAR	30/04/2019	30/06/2019

BSc	BA	YEAR	30/04/2019	30/06/2019
MA	MA	SEMESTER	31/05/2019	30/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous internal assessment evaluation of the students is an integral part of the teaching-learning process. The students have been encouraged continuously to study sincerely for the improvement of their performance in our college. The college has an examination committee to carry out the effective implementation of internal assessment and college examination. The University has introduced semester pattern of examination in PG Courses from academic session 2018- 20 for the various Subjects which is followed by College in subjects of History, Economics, Political Science, Psychology in the College. The examinations and evaluation process of all the disciplines are conducted by the University in the end of each semester. Declaration of the result is time bound programme. The college has also implemented various University reforms in internal evaluation system. At the beginning of each semester, the students are instructed about the syllabus and evaluation process. The formative approach to evaluate student's achievements includes various academic activities, e.g. Seminars Presentation, Group Discussion, Unit Tests, Assignments and Project Submission etc. The Students knowledge of the subject is evaluated on the basis of their presentation skill, communication skill and language fluency. The Unit Tests are conducted which includes subjective and objective type questions. The students are asked to submit home assignments within proper time schedule. Group discussion is arranged by the faculty in the class room. The internal examination committee plans and implements internal assessment process to evaluate the students' performance prior to university examination. The internal examination schedule is coordinated with the academic calendar. The college takes care to maintain the confidentiality in the work of internal examination process. Whenever there is a change in the evaluation method as per direction of university, it is communicated to the faculty by circulating a copy of the university direction. The utmost care is taken for the maximum attendance of the students. The results of the internal examinations are published as early as possible. The concerned subject teachers conduct a personal interface meeting with the students. The students are apprised of their strength and weaknesses for further improvement. The results are analyzed to identify slow and advanced learners. The IQAC monitors the evaluation process in its meetings and provides suggestions for improvement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution prepared a Calendar as per the scheduled prescribed by Lalit Narayan Mithila University for implementation of Curriculum and participation in Extracurricular and co-curricular Activities. As per university rules and regulation academic activity run in college throughout the year. At the beginning of session institution prepared an academic calendar to organise the curricular and extracurricular activities in the institution. In academic calendar institute adhered to available working days, short and long Holidays, National Public holidays, Admission process, Year/Semester wise Teaching Plans, Tentative University Examination days of yearly/semester examination, Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment, Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Guest Lectures, Celebration of National Science day, Celebration of various Birth and Death Anniversary of Great Scientist, celebration of weeks like wild life, sampling plantation, etc. and special days, Departmental unit tests, Educational tour, Departmental stock verification, various Literacy days,

Awareness Programmes and rallies, organising workshop / seminar activity are planned month wise and makes implementation on it. As per academic calendar Institution follows all the related curricular, Co-curricular and Extra-curricular activities for the better academic work, As per academic calendar institution Participated in the Extra- curricular activities like participation Athletics, participation in Youth Festival, Participation Inter-collegiate sport competitions like cricket, kabaddi, chess, badminton table tennis organised by Lalit Narayan Mithila University. Besides this institute arrange some curricular and co-curricular actives casually as per the guidelines suggested by the State Government of Bihar time to time. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets change.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.rbcollege.ac.in/category/news-notice/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BA	NA	930	887	95.37
NA	BSc	NA	546	508	93.04
NA	MA	NA	94	94	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.rbcollege.ac.in/igac/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Interdisciplinary Projects	0	NIL	0	0
Industry sponsored Projects	0	NIL	0	0
Projects sponsored by the University	0	NIL	0	0

Students Research Projects (Other than compulsory by the University)	0	NIL	0	0
International Projects	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Gram Swarajya kee Prasangkita	History	15/03/2018
National Seminar on Constitutional Awareness	Political Science	03/09/2018
A Workshop on Choice Based Credit System at PG Level	Political Science	07/09/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
PG Department of History	4
Department of Hindi	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Philosophy	1	2.1
International	History	1	1
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	8	12	5	5
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachha Bharat Abhiyan	NCC	12	102
Tree Plantation	NCC	10	75
Road Safety Awareness	NCC	11	154
National Youth Program	NCC	12	105
National Youth Program	NSS	10	120
Tree Plantation	NSS	12	115
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Program	NCC	Swachh Bharat Abhiyan	12	102
Aids Awareness	NSS	Aids Awareness	11	135
Gender Issue	NSS	SAVE GIRL CHILD	10	140
Constitution Day	NCC/NSS	Awareness of Constitution	12	255
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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1040200

990352

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Partially	NIL	2018
NIL	Fully	NIL	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Library Automation	17000	200000	2500	30000	19500
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	26	1	1	6	1	1	14	300	0
Added	6	1	0	0	1	1	0	0	0
Total	32	2	1	6	2	2	14	300	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

300 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Online Lectures	http://www.rbcollge.ac.in/category/news-notices/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
240000	220000	1000000	980200

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1) The campus maintenance is monitored through surveillance Cameras. 2) The college has maintenance committee that oversees the maintenance of buildings, classrooms and laboratories. 3) The maintenance committee is headed by the College Principal who in turn monitors the work. The College Principal who efficiently organizes the workforce, maintaining duty tiles containing details about their individual floor-wise responsibilities, timings, leave, etc. 4) The maintenance committee conducts periodic checks to ensure the efficiency / working condition of the infrastructure. 5) Adequate in-house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. 6) Classrooms, Staffrooms, Seminar halls and Laboratories, etc. are cleaned and maintained regularly by non-teaching staff assigned for each floor. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. 7) Optimum working condition of all properties and equipment in the campus is ensured through annual maintenance. The annual maintenance includes maintenance of Generator, CCTV cameras and Water Purifiers. 8) Apart from contract workers, the college has trained in-house electrician and computer technician 9) Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers. 10) Every department maintains a stock register for the available equipments. Proper inspection is done and verification of stock takes place at the end of every year. 11) The civil and electrical work is adequately monitored and maintained by the Institution managements. 12) Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to college office. 13) Library books and records maintenance is done every year. 14) The non-teaching staff is also trained in maintenance of science and computer equipment.

<http://www.rbcollge.ac.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab	14/02/2019	200	SoftLogic
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling	200	250	52	56
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	UPSC, BPSC, SSC, BANKING, RAILWAYS, etc	1200	32
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1000	14	14	Central Universities	PG Program
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Badminton Sports	University	15
Youth Festival	College and University Level	250
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	Nil	Nil	Nil	NIL
2019	NIL	National	Nil	Nil	Nil	NIL
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institute has a student union constituted with academically strong students as its body. It operates with a sense of responsibility in dealing with the student concerned activities. The Institute also encourages participation of student representatives in various decisions making, academic and administrative committees, this enable them in acquiring better academic environment. Student opinions and suggestions are considered to take measures in view of students perception. Institute puts efforts for the all-round development of a student. They take part in various professional society. Also student members are involved in Department level student committees with active participation. They are explained below. Internal Quality Assurance Cell (IQAC): Student representatives are nominated for this cell, who participate in the decisions regarding the quality initiatives of the institute. Lady Advisory Committee: The girl students are part of the committee to address issues on women welfare/Ranging Committee . Student Amenities Committee: The quality and hygiene of the canteen is monitored by student representatives along with the other nominated faculty members. They visit frequently and collect feedback from peers and also continuously monitor the quality and quantity of the food served. Hostel Committee: They play major role regarding food quality, hygiene and other general facilities. They voluntarily monitor day to day activities and bring to the notice of the warden immediately. Class Interaction Committee (CIC): It consists of HOD, faculty handling the particular section and student representatives in each class. They discuss the conduct of class work, delivery of lecture and overall discipline. Based on the minutes of the CIC meeting, action is initiated to improve the academic performance of the class. The National Cadet Corps (NCC) is encouraged in the institute aiming at the development of leadership, character, comradeship, spirit of sportsmanship and the ideal of service, among the youth through NCC Activities. NSS is also encouraged in the institute enabling the student to participate in service activities like organizing blood donation, rural health and sanitation, adult education, and environmental awareness camps in the neighbouring areas as a social responsibility. In addition to the above, the students are involved in organizing Technical fest, Cultural fest and National Level Sports fest. Student members of all professional societies and student clubs actively take part in hosting their respective events.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

500

5.4.3 – Alumni contribution during the year (in Rupees) :

11000

5.4.4 – Meetings/activities organized by Alumni Association :

Seminar/Conferences

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal is the sole authority of the institution. He is duly authorized by the Dept. of Higher Education, Govt. of Bihar and LNMU, Darbhanga of the College and draw salary from the treasury. But, all the members of staff play significant roles to participate in the decision making system of the college.

There is a Development Council which is chaired by the Principal and , Development Council records minutes of the meeting. All the members of staff participate in the proceedings and important decisions in respect of staff, students and the college are taken. There are different associations such as Students' Union, Athletic Association, Science Society, Arts Society in which students and teachers participate and take decisions and conduct various activities. The heads of departments take decisions regarding academic innovations and other related activities in consultation with the members of staff. Senior members of staff are assigned with the responsibilities such as Administrative Bursar, Academic Bursar and Accounts Bursar and are considered vital members of decision making body. There is a Teaching and Non-Teaching Association in the College which is an official body but operates as unifying factor among the members of staff and organizes various social cultural and welfare activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Project Preparation by each department

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Admission Process

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	4	02/07/2018	31/05/2019	28
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Income and expenditure of the College are audited every month by the College Finance Committee for internal audit. The College follows the procedure laid down by Government of Bihar and Lalit Narayan Mithila University, Darbhanga. The committee monitors the purchase and expenses incurred from funds generated through fees and other grants. The College Administration is responsible for the preparation of financial statements that give true and fair view of the financial position. This responsibility includes the design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial statements. The budget takes into consideration the following: 1. Maintenance and Construction of buildings, Campus development. 2. The salary for teaching, non-teaching, and contingency staff. 3. Research and Development

activities. 4. Purchase of books and subscriptions of journals in the library. 6. Payment of internet, electricity and telephone bills. 7. Purchase of equipment and software. 8. Conducting various college functions such as , Constitution Day, Environment Day, Sports Day, Science Day, etc. Every academic year, it is mandatory that the college prepares recurring and nonrecurring expenditure statements. The college in-house Finance committee examines the budget proposal, expenditure statements, monitoring and equipment purchases. The committee reviews the utilization of funds allocated to the departments against the proposed budgets for the financial year. Tally ERP software is used for the accounts related functions in order to achieve paperless office and for reliability. The in-house Finance Committee ensures that the payments are paid and duly authorized and presents the audit report. A statutory audit is conducted at the close financial year. The audit report is sent to the LNMU. The expenditure statements are audited by the Accounts department before it is submitted to the Principal. The in-house Finance committee in consultation with the CA audits the income and expenditure within the allocated/ approved budget to ensure that there are no deviations. Necessary changes are incorporated by the in-house Finance Committee on the suggestions/ directions of the auditors for the external audit. Proper utilization of financial resources is planned at the beginning of every financial year. Accounts department takes care of the collection of tuition fees, salary distribution, tax payment, and loan distribution purchase orders for the laboratory equipment, teaching aids, furniture, facilities, and payment of maintenance bills. The annual audit is done by the statutory auditor. The audit of accounts and submission of income tax returns are being carried out regularly each year. The College gives utmost importance to the maintenance of proper accounts. College administration personally ensures that auditing happens smoothly and timely. There are no audit objections since the College follows a good system of internal controls like calling quotations, comparison of rates, preparation of purchase order etc. Approvals are obtained at every stage of such implementation and due verification of goods and services after delivery

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LNMU, Darbhanga	Yes	College Internal Audit Committee
Administrative	Yes	LNMU, Darbhanga	Yes	College Internal Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Career Counselling Health Counselling Course Counselling

6.5.3 – Development programmes for support staff (at least three)

1. Accounts maintenance through computers
2. Admission work through computers
3. Examination work through computers

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Cleaner campus
2. Awareness drive about different scholarship schemes
3. Important day celebrations

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Teaching Induction Program	06/09/2018	06/09/2018	06/09/2018	12
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Beti Bachao--Beti Padhao	13/11/2018	13/11/2018	240	107

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental consciousness and sustainability are the urgent need of the hour. Realizing the pressing need of using alternate energy resources in order to make environment sustainable, the institution installed solar panels in common areas and sports ground of the college. The college is also using LED bulbs on its premises. With an aim towards making students conscious about the need for protecting the environment, a number of activities were organized by the college. A Nukkad Natak was organized on in 2018, by the NCC on the topic Oil and Energy Conservation. The College also organized a Poster Competition and a Workshop on Waste Management. The College continued with its efforts on sensitizing students about environment even during the PG Courses. The NCC/NSS Unit of the college organized a poster competition. . Poster Competition on Biodiversity Conservation for Environmental Sustainability was organized on the occasion of World Environment Day on June 5, 2018. An Speech/Painting competition on the theme Biodiversity and Conservation was organized on the occasion of World Environment Day

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NIL	NIL	Nil
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The College has identified priority areas for making the campuses eco-friendly.

- Energy Conservation** All the compact fluorescent lamps (CFLs), mercury and sodium vapour (250 watt 125 watt) street lights have been changed to energy efficient Light Emitting Diodes (LEDs) bulbs and tube sets (40 watts) in the College campus. The faculty members, administrative staff and students are sensitized to use electric power judiciously. Provisions of master switch to all the classrooms to enable to switch off all fans/lights at the end of class work have been made in the College. Buildings in the College have been constructed with more provision of natural lights and ventilation, enabling lower consumption of electrical energy in day time.
- Use of Renewable Energy** A total of 3 solar panels (size 1.5m×2.5m) fitted with photovoltaic cells have been installed.
- Rainwater Harvesting** Rainwater harvesting systems are in construction.
- Clean and Green Campus** The College campuses are located amidst serene natural environment and all members of teaching and non-teaching staff along with students are dedicated towards maintaining its greenery and cleanliness. The campuses are covered with a mix of old and young trees, ornamental shrubs and herbs. All roadside trees are properly marked with common and botanical names. Planting of trees is a regular feature of the College and every year sites are identified for plantation. Further, the College selects sites every year so as to make the entire campus green. Priority is given to the fast growing indigenous varieties for plantation that suits the natural landscape and ensuring carbon neutrality. Burning of fallen leaves is strictly prohibited instead recycling of organic matter (plant leaves etc.) is done through decomposition pits, to be use as manure later. Pavement for walkers is constructed in the Campus.
- Tree Plantation:** The College has decided to make it mandatory to NCC/NSS Cadets to plant trees and look after it till the time she/he gets certificate. Regular cleanliness drives are undertaken by the NSS volunteers, NCC cadets besides the students and teachers of all the

departments. Also, various programmes related to Swachh Bharat Abhiyan are organized in the campuses. Proper waste disposal measures are taken particularly in the Girl hostel. Dustbins are placed at appropriate places. Use of plastic bags is banned in the campus. Chemical and biological hazardous waste (both liquid and solid) generated from laboratories of Science Departments (Chemistry, Physics, Zoology) are disposed-off properly with necessary precautions. Biosafety regulations are followed in labs.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Adoption of students, guardian, and teacher meets as a feed back system
2. Adoption of participation transparent management system in admission

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.rbccollege.ac.in/admission/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Vision of the Ramashray Baleshwar College is to impart Quality education to the most down trodden and backward area students of the locality with affordable fee and to produce graduates with social commitment and with good graduate attributes. The performance of the institution in one area are distinctive to its vision, priority and thrust with its Mission statement and objectives of the institution. So, in the Mission statement the College has planned to develop the teachers quality by organizing Seminar/Conference/workshop Programme from time to time and to introduce new technology in the class room teaching through LCD projectors and smart boards and allow the students a positive platform to present their views through seminars and symposiums. This is the key objectives to produce good human resources with skill and ability to serve the Nation. The Vision, Mission and Objectives are communicated through College website, hoardings and posters and disseminated in all the important place of the college. To make the Vision statement distinctive the Institution introduce and promote participative management at the strategic level, functional level and operational level simultaneously. Non teaching staff are the part of this management . To make the system more active and distinctive the teachers and non-teaching staffs plays pivotal role through the decentralize system under the leadership of the Principal . The principal and members of the IQAC are involved in defining policies and procedures for framing guidelines and rules and regulations pertaining to admission, examination, code of conduct for discipline etc. Faculty members share their knowledge as a mentor and dedicatedly take the entire student in to their confident with the students. Under the leadership of the Principal most of the faculty members engaged themselves and involved in different social related research activities with the support of LNMU. College has a practice of good decentralization and participative management system. There are several committees, cell in function. Students are members mostly in all these committee. Student's grievance redressed cell is fully active to satisfy their grievance with Principal in the weekend sports cultural cell, Anti ragging cell, career counseling cell , campus maintenance cell etc. are also in functional stage with its minutes. Students union is formed by the open election among the students. An advisory committee for fee settlement , library and College canteen. Library is also a big facilities for students of the College. All the student annual function and cultural development works are monitored by the students union. This is the good transparency of the

institution which distinctive from the other institution. The college follows University Rule and regulation, takes decision in the meeting, the university gives the power of implementation to the principal and Principal decentralize his power to all the committee . Now committee is totally responsible for the work to initiate. After the assessment and evaluation of the external peer team like NAAC , the College has tried to submit its AQAR report annually.

Provide the weblink of the institution

<http://www.rbcollege.ac.in/committees/>

8.Future Plans of Actions for Next Academic Year

The RB College IQAC has identified the broad objectives which the College should strive to achieve during this period, which are enumerated as under -

1. To achieve the Title "College with Potential for Excellence" which is granted as per the norms laid down by UGC
2. To create an enabling environment for holistic development of Students, Faculty and Support Staff
3. To facilitate continuous upgradation and updation of Knowledge Use of Technology, by Faculty and Students
4. To fulfil its Social Obligations, in the manner of providing formal informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders
5. To create awareness and initiate measures for Protecting and Promoting Environment
6. To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty

This Perspective Plan outlines the various initiatives and focus areas to achieve the aforesaid Objectives. The same are enumerated hereunder -

INSTITUTION

1. To revise the Vision and Mission of the College, where necessary, to align with the aforesaid objectives
2. To continuously Innovate, Introduce new courses and remain relevant to the changing needs of the stakeholders
3. To provide thrust to achieve excellence in PG courses
4. To monitor Quality Assurance and Quality Enhancement activities of the Institution and to obtain ISO Certification
5. To Implement suggestions made in the Academic Audit Report by the Audit Team deputed by Lalit Narayan Mithila University and the Recommendations made by the NAAC Re-Accreditation Committee, during the third cycle of NAAC.

INFRASTRUCTURE

1. To Implement Structural Repairs to Building and Electrical Repairs, on the basis of Structural Audit, carried out by the Management
2. To Implement the recommendations made by Audit Team which conducted Green Audit Energy Audit, carried out by the Institution
3. To create Additional Lecture Rooms by optimally utilizing the available space
4. To provide resources required for Use of Technology to provide online course contents, video lectures, etc , to overcome space constraints

ADMINISTRATION

1. To automate various Office Administration Processes
2. To make available all Information online on the College web-site relating to Admission, Examinations, Courses, Rules, Committees, Attendance, Activities, Programmes, Seminars, Workshops, Extension Activities, Others
3. Use of Short Messaging Service (SMS), Apps developed and designed for communication with Students, to be extended to students of all courses
4. To provide for a doctor on campus for the welfare of staff
5. To support various Staff Benefit and Welfare measures.

LEARNING RESOURCES

1. To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online
2. Digital Content in the form of Video Lectures, Study Notes, etc. to be made available on the web-site by Teachers
3. Digitization of Research Papers published by Staff Members and of Papers presented during the Conferences hosted by the College
4. Faculty members shall be encouraged to create blogs to enable students to communicate their doubts, give feedback, suggestions, etc.