ACTION TAKEN REPORT OF MEETING HELD ON 14 AUGUST 2021

Agenda.	Resolution	Action Taken
Agena 01: To prepare annual plan of IQAC activities	Since an annual plan of IQAC activities enhance the academic level of the college.	A tentative annual plan for the IQAC activities for academic session has been planned.
Agenda 02: Discussion with each department about third cycle of NAAC	Since, the NAAC second cycle deadline is about to over.	The IQAC and NAAC team has started separate meeting with each and every department for the preparation of third cycle of NAAC.
Agenda 03: To prepare new committee for smooth conduction	As per guideline of NAAC, there must be some committees in the institutions to look after the academic routine.	Various new committee has beer formed the smooth conduction o academic routine.

Coordinator, IQAC
Coordinator
IQAC

R. B. College
Dalkingsarai (Samastipur)

Principal Cum Chairperson, IQAC

PRINCIPAL
R B College
Palsingsarai (Samastipur)

ACTION TAKEN REPORT OF MEETING HELD ON 09 DECEMBER 2021

Agenda.	Resolution	Action Taken
Agenda 01: To submit AQAR of session 2020-21	All related information for AQAR must be collected by IQAC.	Each department has provided their academic activities related information for AQAR of session 2020-21
Agenda 02: About the conduction of Online Classes	Due to COVID offline classes are affected. So, Online classes are better option to interact with students.	Reports of Online Classes has been taken from each department.
Agenda 03: Mentor-Mentee Programme for the present academic session initiated with circulars.	Special guidance for students needed for their over all development. This Mentor-Mentee Programme must be initiated.	All the students are equally divided along with all the faculty members under Mentor-Mentee Programme.

Coordinator, VQAC Coordinator **IQAC**

R. B. College

Dalsingsarai (Samastipur)

Principal Cum Chairperson, IQAC PRINCIPAL R B College Dalsingsarai (Samastipur)

ACTION TAKEN REPORT OF MEETING HELD ON 04 APRIL 2022

Agenda.	Resolution	Action Taken
Agena 01: Related to Feedback form students, Teaching staff, Non-Teaching Staff, Students, parents and other stalk holders.	To collect the information regarding updating the college facilities, it is essential to collect feedback reports from all the associates with the college.	The Feedback report is collected and a report is prepared by Feedback report Committee.
Agenda 02: To establishes a verity of MoU's for conducting academic activities	To enhance the facilities required for academic activities MoU are very helpful.	Several MoU has signed and few are in the process.
Agenda 03: Regarding SWOC analysis	To know about SWOC of our institution	IQAC conducted SWOC analysis as a measure of quality enhancement to specify strengths, weakness, opportunities and challenges of the college.

Coordinator; IQAC Coordinator IQAC

R. B. College

Dalsingsarai (Samastipur)

Principal Cum Chairperson,

PRINCIPAL R B College Dalsingsarai (Samastipur)